

## Draft Minutes

of the Meeting of the

## Licensing Committee

**Tuesday, 5th November 2019**

held in the New Council Chamber, Town Hall.

Meeting Commenced: 10am      Meeting Concluded: 10.52am

### Councillors:

P Mike Solomon (Chairman)

P James Clayton

P Andy Cole

A John Crockford-Hawley

A Ann Harley

Marcia Pepperall

James Tonkin

P Roz Willis

A Caroline Cherry

P Hugh Gregor

Nicola Holland

P Ian Parker

P Robert Payne

P Stuart McQuillan

P: Present

A: Apologies for absence submitted

**Officers in attendance:** Amanda Hodge (Development & Environment), Caz Horton (Development & Environment), Sioux Isherwood (Development & Environment), Heather Sanders (Corporate Services), Sara Saunders (Corporate Services), Kellie Trego (Development & Environment)

### LIC Declaration of disclosable pecuniary interest (Standing Order 37)

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None.

### LIC Minutes 18 June 2019 (Agenda item 4)

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**Resolved:** that the minutes be approved as a correct record.

### LIC Mid-Year report for the administration and enforcement of all licensing regimes (Agenda item 6)

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The Director of Development & Environment reported on the management and enforcement of the licensing regimes administered by the Council. The report informed the Committee of some of the main activities carried out by the Licensing Team thus far within the current year, including the issue and maintenance of licences and enforcement activities undertaken. The report also detailed the outcome of several recent policy consultations. The Principal Environmental Protection and Licensing Officer presented her report and invited the Committee to review the representations received in response to the public consultations undertaken in respect of the Street Trading and Street Café Policies. Members were advised that no representations had been received regarding the newly proposed Film Classification Policy.

Considering the Street Trading Policy Members agreed to the minor typographical amendments to the text, as detailed in the report and discussed the public consultation responses. Members considered whether the cumulative impact of several units being sited in a given area could be taken into account and discussed the differences between 'roundsmen' and 'pedlars' from a licensing perspective. The Committee agreed that the definition of Licensed Streets should be widened to apply across the district; that the supporting documentation to be submitted with an application should be at the discretion of the Licensing Authority in order to make the regime less onerous for fetes, school fairs etc; that an administration fee should be deducted from refundable deposits; and that in relation to the receipt of objections 6.2(f) should be deleted.

In considering the Street Café Policy Members agreed to the minor typographical amendments to the text, as detailed in the report and discussed the public consultation responses. The Committee accepted the difficulties associated with enforcing a ban on smoking in street cafés, considering that premises owners should be encouraged to designate a smoke-free area; considering the environmental impact of patio/space heaters in street café areas Members agreed that the use of liquid propane gas heaters was no longer acceptable, but that appliances using other technologies should be assessed on their merits by the Licensing Authority; and that the use of plastic cutlery and tableware in street cafes was no longer acceptable.

**Resolved:**

- (1) that the report on the activities carried out by the Licensing Team be noted;
- (2) that the Film Classification Policy be approved; and
- (3) that subject to the amendments detailed above, the revised Street Trading Street Café policies be approved.

It was further,

**Recommended to the Council:** that the amended Street Trading Policy 2020-2024, the amended Street Café Policy 2020-2024 and the Film Classification Policy be adopted.

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Chairman

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